



BUFFALO PUBLIC SCHOOLS
Office of School Leadership
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TO: Elementary Principals and Assistant Principals

FROM: Margaret Boorady, *Associate Superintendent of School Leadership*
Anne Botticelli, *Chief Academic Officer*
Mary Jo Conrad, *Associate Superintendent of School Leadership*
Casandra Wright, *Associate Superintendent of School Leadership*

DATE: June 20, 2017

RE: Additional 25 minutes

The new teacher contract provides for an additional 25 minutes of instructional time. This time will be added onto the end of the school day. Instructional times are listed below. Please develop your master schedule within these time frames.

Additional minutes may be added to the following subject areas. Minimum daily instructional time is reflected for each subject area:

ELA – 90 minutes K-3, 60 minutes grades 4-6
RtI – 30 minutes
Math – 75 minutes
Science – 40 minutes daily
Social Studies – 40 minutes daily
Special area classes - 30 minutes K-3, 40-45 minutes grades 4-6

Minutes reflect actual time:

Lunch – 30 minutes
Recess – 20 minutes

Please work with your Associate Superintendent on scheduling during the next few weeks.

Please know that your dismissal time will need to be adjusted for the 2017-2018 school year based on the additional minutes added to the school day.

Early schools will need to schedule and begin their dismissal procedures allowing the busses to leave their building at **2:55 p.m.**

Late schools will need to schedule and begin their dismissal procedures allowing the busses to leave their building at **3:55 p.m.**

“Putting children and families first to ensure high academic achievement for all”