

President PHILIP RUMORE



September 2, 2015

BUFFALO TEACHERS
FEDERATION, INC

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MEMO TO: All Buffalo Teachers

FROM: Philip Rumore, President, BTF

RE: Responses to Recent Teacher Inquiries

Q. Can I apply for mileage when I have to go from my assigned school to another location for the current professional development sessions?

A. Yes. Forms are available on the Buffalo schools website, www.buffaloschools.org/staff/resources/document_library/policies_and_procedures/forms (you will need your BPS password to gain access to the form from this link). The rate is \$.31 per mile.

Q. If during the summer “layoff” I was required to pack materials for a move between buildings. Can I apply to get paid for the time utilized?

A. Yes, under most circumstances except moves such as voluntary transfers. You should approach the administrator who told you to pack your materials. Forms are available at [www.btfny.org/departments/payroll/forms/extra activity sheets](http://www.btfny.org/departments/payroll/forms/extra_activity_sheets). If there are problems, call BTF.

Q. When speaking with someone from the District, what is the best procedure?

A. It is always best to obtain the person’s name and to correspond by email if possible.

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